

City of Raleigh Planning Department  
One Exchange Plaza  
3<sup>rd</sup> floor  
Raleigh, NC 27602  
919-516-2626

<http://www.raleighnc.gov/planning>

**(Office Use Only)**

File # \_\_\_\_\_  
Fee \_\_\_\_\_  
Amt Paid \_\_\_\_\_  
Check # \_\_\_\_\_  
Rec'd Date: \_\_\_\_\_  
Rec'd By: \_\_\_\_\_

**(Processing Fee: \$257.00)**

**STREET NAME CHANGE PETITION**

**1. THIS PETITION WAS SUBMITTED BY:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone No: ( ) ( ) - ( ) \_\_\_\_\_ Fax No. ( ) ( ) - ( ) \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**2. DESCRIPTION OF PORTIONS OF STREET (TO BE CHANGED):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. REASON FOR CHANGING THE NAME OF THIS STREET:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. I-MAPS AND RECORDED PLAT – Attach a copy of I-MAPS map which shows the subject street or alley and surrounding properties and a recorded plat showing the subject street.**

**5. TODAY'S DATE:** \_\_\_\_\_

WE, THE UNDERSIGNED PROPERTY OWNERS, owning land abutting the street or alley shown on the attached map, hereby petition the Raleigh City Council to change the name from:

\_\_\_\_\_ to \_\_\_\_\_

The parcel identification numbers below refer to parcels on the attached map dated:

Date of Map: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_

Road Frontage (From Deed) \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

Parcel Identification No. \_\_\_\_\_  
Road Frontage (From Deed) \_\_\_\_\_  
Property Owner \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Signature: \_\_\_\_\_

PLEASE INCLUDE ALL OF THE FOLLOWING (CHECK OFF). If any information is missing from the petition package, you will be asked to complete the petition and re-submit, so please check the list below carefully before you submit:

- ☐ **\$256 FILING FEE.** This fee is intended to cover a portion of the cost of advertising and public notification. In the event the Raleigh City Council chooses to adopt a resolution to change the street name, petitioner(s) and individual property owner(s) will be responsible for the cost of changing their address.
- ☐ **RECORDED PLAT AND WAKE COUNTY PROPERTY IDENTIFICATION MAP FROM I-MAPS.** The petitioner(s) must obtain a recorded plat showing the street petitioned to be closed from the Wake County Registrars office and Wake County Property map from the Wake County I-MAPS web site showing the existing roadway to be closed and all abutting properties.

Wake County I-MAPS Web Site: <http://imaps.co.wake.nc.us/imaps>

- ☐ **DESCRIPTION OF THE STREET OR ALLEY.** The petitioner(s) must list the description of the street or alley (using the form on Page 1 of this petition, and give his / her name, address, city, state, zip code and telephone number.
- ☐ **LIST OF ABUTTING PROPERTY OWNERS.** The parcel identification number, names and addresses of the property owners abutting the street right-of-way should be listed on Page 2, 3, &4. The petitioner(s) should obtain the signature of each abutting property owner listed on the petition.

1. Please read the petition and all other information carefully, It is important that you understand what you are signing and how it will affect you.
2. Find your property on the enclosed map. Each lot is assigned a number and you must sign opposite the number that indicates your lot. If you own more than one affected property, you must sign beside each parcel listed that you own!
3. Make sure your deed and the petition map's road frontage correspond with one another. If there is a discrepancy, write the road frontage noted on your deed in the space provided on the petition.
4. Sign the petition as signed on the deed. If there are multiple owners, signatures must be listed in the same manner as on the deed.
5. If you are signing on behalf of a corporation, give your title and place your corporate seal over your signature.

Note: Incorrect signatures are not binding on the petition and may cause delay in processing. If you have any questions call the Planning Department at 516-2626.